

Establishment Guidelines for English Department Faculty's Academic Enhancement Committee

- I. This committee is established to promote faculty members' academic development and enhance the quality of research projects.
- II. The committee is consisted of five members. The department chair and two deputy chairs are the ex-officio members. The other two members are appointed by the department chair. The term is one- year basis.
- III. Duties:
 1. To deliberate strategies for the department's academic development and enhancement of research quality;
 2. To plan and integrate interdisciplinary research projects for faculty members;
 3. To facilitate faculty members to engage in national or international academic visits and offer suggestions regarding exchange scholars' programs;
 4. To offer counseling regarding industry-academia research projects and academic development for faculty members.
- IV. The committee should be held twice a semester. An additional meeting can be held if necessary. In order to conduct the meeting, a quorum of at least half of the committee members must be present. Proposals are passed if half of the present committee members approve.
- V. These establishment guidelines, including their modifications will take effect after the approval at the Departmental Affairs Meeting and approved by Dean of College of English and International Studies.